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## Coffee shop business plan philippines pdf free pdf file free

In fact, it may be better to over-budget than to find yourself out of cash because you figured the costs would be lower... much, much lower. Pro Tip: Separate Your Personal Finances From The Start We also recommend that you separate your personal finances from your business finances as early as possible. **Step #2: Determine The Factors of Your Coffee Shop Costs** Figure out how much money you'll be able to get to start your coffee shop business. Break things down into categories breaking things down into categories can help you compartmentalize your expenses. This leads many into a desperate situation of looking for money to bridge the financial gap. Your working budget should always be aware of the end zone -or the break-even point. Affordable. Whether you want a drive-thru coffee stand or a full-fledged café and bookstore, the startup costs, as well as the day-to-day operational costs will vary. Putting everything "on the table" will help you make appropriate business and financial decisions and keep you from extending yourself too far. And there's never been a better resource to help you get started the right way. These terms of your property lease can mean any number of things, including the times you can operate, the taxes you pay, the menu you serve, etc. Our Coffee Shop Budget Starter Recommendations Recommendation #1 Get Organized There are several elements to developing your coffee shop budget. The time spent researching and planning your coffee shop is an invaluable investment. Our Complete Coffee Shop Startups Kit is packed with everything you need to know before you open your coffee shop business. SlideShare uses cookies to improve functionality and performance, and to provide you with relevant advertising. Let's get started! Embrace Your Coffee Shop Budget Make Your Budget a Part of Your Business Planning A coffee business has many moving parts. They may also include necessary plumbing installation, lighting installments, and new equipment. See our Privacy Policy and User Agreement for details. Develop your benchmarks and establish baby steps for each of them. If so, consider what that change will mean for your existing budget. Existing Coffee Shops: If you are buying an existing business, you will want to see the last couple of years of sales receipts or profit and loss statements. Downtown or nice shopping centers may boost their rental costs because the demand is so much higher at these locations. **Step #5: Adjust Your Coffee Shop Budget as Your Plan Evolves** Things often change – and so will your coffee shop business plan. What will you need to change? Explore different communities. However, I believe that you can always save money by starting a coffee shop. Knowing how much things are going to cost will help you plan for contingencies (if necessary), as well as provide you with information when it comes to borrowing and raising capital for your coffee business. Consider researching the brands, models, and prices that you'll need and write down your estimated costs for each item. The complete budget list varies from one coffee business to the next. The Complete Coffee Shop Startup Kit (Instantly Delivered To You) Then determine how much money you will need to secure. Once this is done, you can set up your business checking account and separate your money for your coffee shop. **Step #6: Decide on a Clear Path (Simple is Better)** Once you have the budget in line for your coffee shop, consider developing benchmarks that include dates. They differ in: location concept menu offering Your location will factor in big when it comes to costs. Depending on your vision and your budget, and your location's current state, you may need to spend money to get it ready to use. If you're going to start a drive-thru coffee stand, a mobile food truck, or a full-coffee bar – your chosen concept will reveal your next steps and budgetary items. While the fact is true: your break-even point is the point where your revenue covers all your costs – many will often play with the “costs” figures. We hope this article will bring together your entire coffee shop business concept, coffee shop menu ideas, and coffee business location options. Organize your thoughts, ideas, your 'to-do' lists, and anything else that is going on in your life to make yourself a better planner. The key to developing a winning coffee shop budget Always be honest with yourself about the costs associated with your coffee shop business planning. Keep it simple. Once you begin to lay everything out for the table, you will quickly see how all of these elements fit together. Each expense you factor into your coffee business spending plan will begin to expose your overall budget. Once you decide to move forward with opening your coffee shop, consider dedicating one or two hours a day to your business. First, start by investing in your knowledge on how to start your coffee business. You can get these data points by estimating or using existing receipt figures. Additionally, you should learn to count customers during the process of buying an existing stand or selecting a specific location to start a coffee shop or espresso drive-thru stand. This additional money should be used for your startup costs. Try to stay true to what you believe the real costs of opening a coffee shop will be for developing your business. Additionally, avoiding a financial catastrophe can be made early on by simply deciding that you want to see all startup costs before moving forward with your coffee shop business. Recommendation #2 Settle in on Your Concept Once you determine the type of coffee business you want to start, you create a necessary framework to build out your budget. Therefore, you should consider committing to taking one step every day towards reaching each benchmark until you open your coffee business. However, once you determine what your concept is, you can move to step 2. These tools will get your coffee business on the right track and give you the motivation to move forward with confidence. Your concept and menu also play a big role in determining your costs. Begin with the coffee shop grand opening date and work backward. Best Coffee Shop Budgeting Practices Be honest with yourself about the numbers. You will find that these items cannot be overlooked. Embrace your coffee shop budget. Recommendation #4 Develop Your Coffee Shop Menu Your coffee shop menu is linked to every element of your budgetary planning. But it's absolutely necessary. Consider what items you will need to add. Start looking early in the process. You may also have some legal fees, administrative fees, and other unforeseen costs. It's packed with everything you need to know about retail coffee. Our recommendations if you'd like to develop your own budget is the following: Consider using a spreadsheet with Excel or Google Docs Having everything broken down via rows and columns can help you keep track of dates, items, costs, timelines, and notes. To do this: Create your legal business structure Open up a separate business bank account The Evolution of Your Coffee Shop Budget Your coffee shop concept may naturally change as your planning meets with the realities of starting your specific coffee shop. And hey, if you go under budget, you can use that money to help sustain your business as you move toward profitability. Every independent coffee shop is different so that the costs will vary. As you begin to develop your coffee shop business plan, your coffee shop budget will begin to change as well naturally. For more information, read our article, How to Start Your Coffee Shop from Scratch. Coffee Shop Startups is the premier coffee shop business resource for aspiring entrepreneurs. In the U.S., rental costs are often determined by the cost per square foot. Additionally, there is no reason to exaggerate the anticipated sales, and there is no reason to be dishonest with yourself about the costs, and the true financial picture. What items will you need to add? The physical building out of your coffee shop takes planning - and perhaps the hiring of contractors – which adds additional costs. While not the scope of this article, it is often recommended, with the help of an accountant, to amortize your equipment costs over time (break up the costs over the span of a few years) and embed those costs within your annual and monthly expenses. For more information on coffee shop break-even point as it relates to your budget read our post, Calculating Your Break-Even Point for Your Coffee Business. Additionally, getting in the right “headspace” will allow you to budget more accurately. Now's the time to take action – but only you can do that. The mistake we often see is that new coffee business owners don't anticipate the number of “little things” they will need for their coffee shop. You can always change and delete items you eventually may not use, need, or purchase. All the costs. Getting this hard data will play an important role in determining your own sales as you take over the business. We provide the most comprehensive way to research and plan your coffee shop business. Look at patterns of traffic and determine where the potential is. Simple is better. Your Coffee Shop Business Property Lease Your coffee shop business property lease is more than just your monthly rent. This will ultimately form into your “coffee shop budget.” Creating a budget for your coffee shop doesn't need to be fancy. Determine the steps that you need to execute in your business plan. Your Coffee Shop Break-Even Point If you're an American football fan, you know what it means for your team to be right at the goal line - and ready to score. A coffee shop business plan will help you articulate your concept and should allow you to prepare a solid budget proposal. Of course, you will want to make some adjustments to future sales as you change your pricing, menu, and marketing. Having a well-developed coffee shop budget will help you avoid any financial surprises and prepare for those costs before you start. From there, you can choose your coffee shop equipment. This way, you'll be able to know how much you're going to need to spend Keep your budget handy Your coffee shop budget is a working document. You'll be surprised how far you will get if you consistently work on your coffee shop planning. Do something – anything – every day to move your coffee business plan forward. Take a moment to decide what types of beverage and food items you'd like to sell at your coffee shop. This will help ensure you have enough cash to see you to your next goal. Perhaps, you may want to do this by overestimating each item on your costs list. Or rather, determine what kinds of things your target market will respond to. A coffee shop business plan will help. Convenient. With hours and hours of one-on-one interviews, you'll hear from real-world coffee shop business owners and experts. See our User Agreement and Privacy Policy. Learning about retail management, such as inventory management, accounting, pricing strategies, marketing, etc., will be essential for your success. You may realize that you will need more resources in certain places and less in others. Depending on your business concept, menu, design, and a host of other important factors, items will need to be added, and costs will need to be adjusted. Remember, adding a financial slack of at least 10% to each item will help address costs that run higher than expected. The signing of your coffee shop business lease is significant. These might include unique fixtures and furniture pieces that go well with your coffee shop design. If you're not careful, expenses can grow rather quickly and impact your ability to have any funds left over to see you through to profitability. There's never been a better time to start a coffee shop business. However, it does need to be thorough. Settling on your coffee shop concept can take time. For example, you will have one-time upfront costs like security deposits, possible commercial real-estate broker fees, coffee equipment costs, travel costs, possible consultant fees, build-out and contractor costs, etc. Don't over-complicate your budget. Write down all your anticipated expenses in an understandable chart. We offer a tailor-made coffee shop business plan template that can help you get organized quickly. Recommendation #3 Scout Potential Coffee Shop Locations After you determine your coffee shop concept, you will want to figure out where you would like to sell coffee. Your coffee shop business plan, once written, should provide you with a clearer path to execute your plan. Remember, try not to over-complicate things. Your coffee shop budget is an important element to take control of right from the beginning. (You should not miss this interview!) Okay, let's continue by considering the following sample coffee shop business items below: Your Sample Coffee Shop Startup Budget Part 2 Your Leasing Space (Physical Space) Electrical Installations \$1000 Counters \$800 Lighting \$400 Shelving \$500 Painting \$400 Flooring \$500 Plumbing \$500 Restroom Upgrading \$300 Vent Installations \$400 Sinks \$300 Alarm \$300 Display Cabinets \$500 Subtotal \$2900 Equipment Espresso Machine \$10,000 Two Grinders \$3000 Refrigerator \$800 Freezer \$500 Mop sink and Inwall \$400 Mugs/Glasses \$400 Convection Oven (If needed) 0 Commercial Drip Coffee Maker \$300 Computer, Printer, and POS system \$1000 Chairs and Tables \$1000 Outdoor furniture \$1000 Small wares \$500 Music System \$400 Microwave \$300 Electronic Scales \$150 Chemex (2-3) \$150 Dishwasher (If needed) \$700 Display Showcase \$500 Internal Displays and Signage \$200 Outside Signs and Displays \$800 Subtotal \$22,000 Other Items Coffee Beans Inventory \$1000 Marketing \$500 Website Design \$500 Office Supplies \$200 Subtotal \$2200 GRAND TOTAL \$35,800 (5,700 + 5,900 + 22,000 + 2,200 = 35,800) Your Coffee Shop Budget Analysis The above list is certainly, incomplete. **Step #7: Take Steps Every Day Towards Opening Your Coffee Shop** Your coffee shop will be built in pieces over time. Like a puzzle, every piece is essential to fit just right to open your coffee shop business one day. Write down everything Write down everything. However, if you like, you can consider developing your own budget. Create a list, complete an action, and move on to the next step. So, if you wish, consider adding \$3600 as your budget in this scenario. But don't leave out anything else either. Your budget and costs are a part of a long mathematical equation. However, with better budgeting and general awareness of the common pitfalls, many coffee shop owners can avoid this tragic scenario. Your lease ultimately impacts your bottom line, your ability to conduct business, and your ability to increase your profitability. Keep it close and use it often. It also contains 15 hours of relevant discussions on important topics you will be spending money on. So, there is no reason to soften the numbers. Drive around. Additionally, the amount of space you have will also determine your costs. But as in many different things, the devil is in the details. Make the Time to Develop Your Plan When it comes to starting a coffee shop, the accessibility to money and planning matters, but so does carving out the time for you to start a business. Unfortunately, many people have difficulty addressing the costs it takes to start a coffee shop business. To establish any financial forecast for your coffee shop, we're going to need a few data points. If you keep on entering under-estimated numbers, you will be way short on money. What items will you seek to avoid? Cost Factors and Their Related Budget Items Step #3: Learn Everything About Retail Coffee The coffee industry is enormous. There is so much to learn! It's important to be familiar with the processing of coffee, understanding the supply chain, and the coffee roasters you may partner with. While you can't anticipate every cost of opening a coffee shop, you can plan for them. Our recommendations to start things off: Write down everything you will need to set up your coffee shop or drive-thru coffee stand. Our Complete Coffee Shop Startup Kit offers an excellent one-hour interview on the subject of your coffee shop business lease. That's why we recommend our Coffee Shop Business Startup Kit, which includes our coffee shop business plan template. SlideShare uses cookies to improve functionality and performance, and to provide you with relevant advertising. It also contains the terms of your occupancy. Feel free to add/edit it. Of course, there are always risks to starting a coffee shop. Your coffee shop location will significantly impact your overall startup budget, so start early and take your time. Be sure to update your coffee shop business plan to reflect these changes. By figuring out your break-even point beforehand, you can see if your sales forecast will be high enough to finance your operating cost. Some real-estate or rental spaces can cost will jump considerably if you are in a prime business area. When some coffee shop owners realize they need more money to sustain themselves, they are already way too deep to back out. This may require you to establish your business as a separate legal entity in your state or country. That means taking the time to learn, do the necessary research, and prepare. Every day choose a step to take and move forward. These estimates are for you – only for you. This is especially true if you start planning early and adjust to a lower-cost coffee shop plan. Facing Your Coffee Shop Startup Costs Confronting the coffee shop startup costs can be difficult for many to do. Simply write down all of your expenses (and don't miss anything) about the concept you wish to create. If you can punch into the end zone, you will reach profitability. It's the one true strategy to ensure that you are in control. Determine how much your business concept will cost. You can do this by creating a limited liability company (LLC) or some other business structure that works for you. Consider reading our article, 30 Steps to Starting a Coffee Shop. Considering the location and the condition of your location is essential to your budget. To be sure, investors, bankers, or serious partners will ask you what your break-even point will be. As you begin to go through each cost, you may start considering your own coffee shop menu, the condition of your location, and of course, your overall budget. Take a moment to consider the following sample budget (below) for a coffee shop or coffee stand. These little things can quickly add up to lots of expenses. Develop a subtotal for each category. Or consider investing in our Complete Coffee Shop Startups Kit. How to Budget for a Coffee Shop Develop a Coffee Shop Budget Successfully Starting a funding shop requires you to take a deep look at the costs involved. This can be done using various data points, such as pedestrian or vehicular traffic, customers from neighboring businesses, or customers from nearby competitors. Recommendation #6 Determine Your Funding Mix After you build out your budget, you can next determine what your funding mix will be. By planning early, you will surely minimize those financial risks. To be able to develop your coffee shop break-even point, you will need to be able to: Forecast your expenses Forecast your sales Anticipate your costs Your “break-even point” really means the point at which you generate enough revenue to cover all your expenses. Let's take a look at a sample budget next... Your “Sample” Coffee Shop Startup Costs\* First Month's Lease \$1500 Second Month's Lease \$1500 Security Deposit \$1500 Insurance Premiums \$ 250 Inspector Fees \$ 400 Utility Connection Fees/ Deposits \$ 200 LLC Fees and Other Business License Fees \$ 400 SUBTOTAL \$ 5700 \*Please note: This list does not include your coffee shop equipment costs, labor, contract labor costs, and other supplies you will need to start a coffee shop business. Getting to your break-even point is an important milestone – and one that needs to be wise to allocate a financial buffer – or what I like to call “financial slack.” You need to provide yourself a little margin of error on all your financial calculations you plan. We're here to clear the air! In addition to helping you figure out your coffee shop budget, we are dedicated to providing you with some essential “starter information” to help you take the first steps in starting your coffee shop successfully. Practical Steps to Budget For Your Coffee Shop We offer a sample budget template with our Complete Coffee Shop Startups Kit, which also details items you'll most likely need to budget for. Honor the time it takes to plan your budget. And yes, your coffee shop equipment will impact your budget too! Recommendation #5 Write Down Your Plan As you begin making decisions, start writing everything down in a thorough business plan. So start your research early and start pricing things out, everything from your espresso machine to your table and chairs. (Again, this is just for illustration purposes only!) Simply running down this sample list, you'll see that everything will need to be purchased or accounted for before you open your coffee shop business. Nevertheless, if you put these sample lists together (5,700 + 5,900 + 22,000 + 2,200 = 35,800), you will need about \$36,000 before you even pour your first drink. Provide yourself some “slack” of, say 10%, of the anticipated costs. So budget them in and be liberal with the amount you will need to spend for each of them. Coffee shop startup costs can be a murky subject that people tend to avoid. As you start to develop your coffee shop business concept, you will better determine practical steps to opening your first coffee shop and then developing your budget. A business plan will ensure that you have all your thoughts and ideas fleshed out and the budget that comes with those ideas. Steps to Building Your Coffee Shop Budget Step #1: Decide on Your Coffee Shop Concept Determine the type of coffee business you want to start. (This also does not include your time, your labor costs, and other miscellaneous expenses.) This may also be a very conservative figure depending on your business concept and the remodeling costs, to ensure your appropriate vision. These include your coffee shop concept, your menu, your location, build-out, equipment, and permitting fees. Consider the elements of a coffee shop budget graphic below. Elements of a Coffee Shop Budget Coffee Shop Startups Costs: Adding Up The Small Things For Your Budget. As stated, much of your financial needs will vary depending on your coffee shop concept, your coffee shop menu, your coffee shop location, as well as the condition of the location you plan on setting up (Will you have a major remodeling project ahead of you?) Additionally, you will also want to factor in many of the small but important things too. Spend time researching costs (and determine where you can save) Get help and learn everything you can about running a coffee shop. Keep your budget file readily available on your desktop, tablet, or phone so that you can enter or make changes when necessary. Get The Complete Coffee Shop Startup Kit & Start Your Coffee Shop Planning Comprehensive. Doing so, will empower you to understand and control your coffee shop budget. For example, consider establishing categories for Coffee equipment, Furniture, Materials, Branding, Inventory, Labor, etc. **Step #4: Prepare a Coffee Shop Budget Proposal** Preparing a budget for your coffee shop doesn't have to be fancy. As you will see below, I have created a straightforward sample budget for you to consider. The square footage your space has, the higher the costs will be. Developing your budget with these factors and others will help you determine just how much money you'll need to launch your coffee business.

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